

# Crew member landing permission

## Shore Pass

### Single or Multi? ARR and DEP airport same or different?

#### No, I will only be IN/OUT at one airport. Single Port Shore Pass

\*VALID: up to 8days (incl. ARR date)

\*ARR/DEP airport should be the same EX: HND/HND, NRT/NRT, CTS/CTS

\*Range of Activities is limited.

EX: HND/Tokyo, Kanagawa, NRT/Chiba, Tokyo

#### Yes, I will be IN/OUT at more than one airport Multiple Port Shore pass

\*VALID: up to 16days (incl. ARR date)

\*ARR/DEP airport can be different.

EX: HND/NRT, NRT/CTS, NRT/CTS/HND..etc

\*The limitation for range of activities will apply EX: HND/Tokyo, Kanagawa, NRT/Chiba, Tokyo

#### Procedures

1. Fill in Shore Pass at Immigration desk  
Such as Ship Registration, Name, Gender, Nationality, DOB, PPT #, then sign it.
2. Check off your name on GenDec
3. Go thru passport control



#### Procedures

1. Fill in Shore Pass at Immigration desk  
Such as Ship Registration, Name, Gender, Nationality, DOB, PPT #, then sign it.
2. For PIC, fill out 3 Application for Crew Member's Landing Permit as well \*sample attached
3. Check off your name on GenDec
4. Go thru passport control



### Issued shore pass for CREW by IMMIG



#### ※Crew arrive/depart by commercial airlines

\*Need Multi port shore pass if status will change.

EX: CREW-PAX, PAX-CREW

Cases are caused such as AL in/GA out, GA in/AL out

\*Procedure is the same as multi port shore pass

## Caution

Points to be aware of...



\*Loss of shore pass is strictly forbidden.  
Shore pass should be always kept together with the PSPT.

\*Range of activity is limited.  
HND: Tokyo, Kanagawa  
NRT: Tokyo, Chiba

Handler should explain carefully these two points to CREW.  
If crew enters on a shore pass, PSPT is not stamped but the shore pass is legally valid as immigration stamp.



Source : Universal Aviation